



City of Duluth
Planning Division

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ACTIONS OF PLANNING COMMISSION
November 9, 2010

- I. President Rand called a regular meeting of the City Planning Commission to order at 5:00 p.m., Tuesday, November 9, 2010, in the third floor City Council Chambers in Duluth City Hall.
- II. Roll Call:
- Members Present: Mike Akervik, Mindy Appold, Henry Banks, Drew Digby, Terry Guggenbuehl, Frank Holappa, Heather Rand, David Sarvela, and John Vigen
- Members Absent: Rebecca Covington
- Staff Present: Kyle Deming, Jodi Jabas, Alison Lutterman, Cindy Petkac, Steven Robertson, Edna Ulrich
- III. Public Hearings
- A. FN 10101 – Rezone from R-4 to Medical Center (MC) property at the northwest corner 10th Avenue East and Second Street by St. Luke’s Hospital. **KD**
Recommend Approval
Vote: Unanimous 9-0
- B. FN 10106 – Zoning Special Use Permit to amend the SUP to substitute a 24 unit apartment building at the G1 location and add additional parking at Boulder Drive by Summit Management LLC. **SR**
Recommend Approval
Vote: Unanimous 9-0
- C. FN 10108 – Vacation of a utility easement in Block 69, Oneota Division behind the ICO gas station at 4532 Grand Avenue by Valmeir Company. **KD**
Recommend Approval
Vote: Unanimous 9-0

VI. A. Proposed By-Law Amendments

Resolved: that By-law 4.1 relating to the number of Commission, members be amended to read as follows: Establishment. The membership of the Commission, manner of selection, qualifications for membership, removal and payment of Commission expenses are provided for in Ordinance 1809 as amended by Ordinance 9985, Section 50-36.2 of the Duluth Legislative Code and Sec. 27 of the city charter.

Approved

Vote: Unanimous 9-0

Resolved: that By-law 4.2 relating to the terms of commission members and By-law 4.3 related to removal of commission members and By-law 4.5 related to expenses be eliminated. Resolved Further that By-law 4.4 relating to absenteeism be renumbered By-law 4.2.

Approved

Vote: Unanimous 9-0

Resolved: that By-law 9.2 relating to the quorum of the commission be amended to read as follows: Quorum. A majority of the currently serving membership of the Commission shall constitute a quorum for meeting purposes. A majority vote of the members present shall be required to transact business or make binding decisions in behalf of the Commission.

Approved

Vote: Unanimous 9-0

Resolved: that By-law 9.7 relating to non-agenda matters be amended to read as follows: Non-Agenda Matters: No binding or final action may be taken on any matter not on the written agenda distributed to the Commission prior to the date of the meeting except by unanimous vote of a quorum of the membership.

Approved

Vote: Unanimous 9-0

Resolved: that By-law 12.1 relating to the amendment procedure be amended to read as follows:

12.1 Amendment Procedure.

(a) Amendments considered at the annual meeting. These bylaws may be amended at the annual meeting by a majority vote of the membership in attendance. A copy of the proposed amendment shall be distributed to the commission members with the meeting notice.

(b) Interim Amendment Procedure. Amendments to these bylaws which are considered at a meeting other than the annual meeting shall be known as interim amendments. No interim amendment shall be considered unless each commissioner

receives at least thirty (30) days written notice of the motion to amend, including the date, time and place of the meeting at which such motion shall be considered, and a written copy of the proposed amendment. Interim amendments require two-thirds vote of the entire membership of the Commission currently serving for passage; and in such instance only, Commission members will be allowed to vote by written proxy.

Approved

Vote: Unanimous 9-0

CP:eu